

Departmental Pricing

Rush Charges:

If you require a job to be completed in less than 24 hours, a \$10 rush fee will be applied.

For larger jobs a 5% surcharge will be added to total price of job.

Black and White Ink Photocopy Charges

<i>Paper</i>	<i>Size</i>	<i>Price per sheet</i>
White 20 lb	8.5x11	\$ 0.06
Colored 20 lb	8.5x11	\$ 0.07
White 32 lb	8.5x11	\$ 0.09
Cardstock 90 lb white	8.5x11	\$ 0.14
Cardstock 90 lb colored	8.5x11	\$ 0.15
Heavy cardstock 140 lb white	8.5x11	\$ 0.25
High gloss white 90 lb	8.5x11	\$ 0.18
High gloss white 32 lb	8.5x11	\$ 0.16
2 sided copies white 20 lb	8.5x11	\$ 0.08
2 sided copies colored 20 lb	8.5x11	\$ 0.22
2 sided copies colored 90 lb	8.5x11	\$ 0.30
Clear plastic cover	8.5x11	\$ 0.25
Black plastic cover	8.5x11	\$ 0.35
Lables	per sheet	\$ 0.25
Business cards	per card	\$ 0.18
Business cards- 2sided	per card	\$ 0.20

White 20 lb	8.5x14	\$ 0.08
White 90 lb	8.5x14	\$ 0.15
2 sided copies 20 lb	8.5x14	\$ 0.25

white 20 lb	11x17	\$ 0.08
White 32 lb	11x17	\$ 0.09
Cardstock 90 lb white	11x17	\$ 0.18
Cardstock 90 lb colored	11x17	\$ 0.19
2 sided copies 20 lb	11x17	\$ 0.20
2 sided copies 90 lb	11x17	\$ 0.25

White 20 lb	12x18	\$ 0.15
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Color Ink Photocopy Prices

<i>Paper</i>	<i>Size</i>	<i>Price per sheet</i>
White 20 lb	8.5x11	\$ 0.35
Colored 20 lb	8.5x11	\$ 0.37

White 32 lb	8.5x11	\$	0.36
Cardstock 90 lb white	8.5x11	\$	0.43
Cardstock 90 lb colored paper	8.5x11	\$	0.44
Heavy cardstock 140 lb white	8.5x11	\$	0.65
High gloss white 90 lb	8.5x11	\$	0.70
High gloss white 32 lb	8.5x11	\$	0.40
2 sided copies white 20 lb	8.5x11	\$	0.55
2 sided copies colored paper 20 lb	8.5x11	\$	0.74
2 sided copies 90 lb	8.5x11	\$	0.95
Business cards- 1sided	per card	\$	0.20
Business cards- 2sided	per card	\$	0.23

White 20 lb	8.5x14	\$	0.30
White 90 lb	8.5x14	\$	0.40
2 sided copies 20 lb	8.5x14	\$	0.35

white 20 lb	11x17	\$	0.55
White 32 lb	11x17	\$	0.57
Cardstock 90 lb white	11x17	\$	0.60
Cardstock 90 lb colored	11x17	\$	0.63
2 sided copies 20 lb	11x17	\$	0.58
2 sided copies 90 lb	11x17	\$	0.70

White 20 lb	12x18	\$	0.60
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Binding Charges

Tape Binding

<i>Size</i>	<i>Binds</i>	<i>Price</i>
Narrow	3-125 pages	\$ 0.53
Medium	126-250 pages	\$ 0.78
Wide	251-350 pages	\$ 1.03

Comb Binding

<i>Binding Width</i>	<i>Binds</i>	<i>Price</i>
1/4 inch	1-25 pages	\$ 0.53
3/8 inch	26-55 pages	\$ 0.63
5/8 inch	56-112 pages	\$ 0.78
1 inch	113-168 pages	\$ 0.88
1 1/8 inch	169-220 pages	\$ 1.03
2 inches	221-425 pages	\$ 1.27

Coil Binding

<i>Binding Pages</i>	<i>Price</i>
up to 31	\$ 0.53

up to 78		\$	0.63
up to 109		\$	0.78
up to 156		\$	1.03

Lamination Charges

	<i>Size</i>	<i>Price</i>	
	8.5x11	\$	1.55
	8.5x14	\$	2.00
	11x17	\$	2.50

Additional Services

Formatting files	per hour	\$	5.00
Design services	per hour	\$	25.00
folding per booklet	per sheet	\$	0.05
folding per booklet	per booklet	\$	0.18
staple			Free
3 hole punch	per sheet	\$	0.05
faxing	per sheet	\$	0.06
cutting	per cut	\$	0.25

Wide format printing

Paper Roll stock 20 lb	per square foot	\$	2.30
Paper Roll stock 32 lb	per square foot	\$	2.55
Paper Roll stock 40 lb - no background color	per square foot	\$	3.50
Paper Roll stock 40 lb - background color	per square foot	\$	6.50
Paper Roll Matte Vinyl - no background color	per square foot	\$	5.50
Paper Roll Matte Vinyl - background color	per square foot	\$	8.50
Paper Roll Photo Luster - no background color	per square foot	\$	10.50
Paper Roll Photo Luster - background color	per square foot	\$	12.50
Poster Board 24" x 30" - no background color	flat rate	\$	15.50
Poster Board 24" x 30" - background color	flat rate	\$	18.50
Poster Board 40" x 30" - no background color	flat rate	\$	25.50
Poster Board 40" x 30" - background color	flat rate	\$	30.50
Grommets	per grommet	\$	0.60

UV Printing

<i>printing material</i>	<i>size</i>	<i>price</i>	
Lawn sign on corrugated plastic- 1 sided	12x18	\$	10.00
Lawn sign on corrugated plastic- 2 sided	12x18	\$	15.00
Lawn sign on corrugated plastic- 1 sided	18x24	\$	15.00
Lawn sign on corrugated plastic- 2 sided	18x24	\$	25.00
Lawn sign on corrugated plastic- 1 sided	24x36	\$	30.00
Lawn sign on corrugated plastic- 2 sided	24x36	\$	45.00
Foam core board- 1 sided	12x18	\$	10.00

Foam core board- 2 sided	12x18	\$	15.00
Foam core board- 1 sided	18x24	\$	15.00
Foam core board- 2 sided	18x24	\$	25.00
Foam core board- 1 sided	24x36	\$	30.00
Foam core board- 2 sided	24x36	\$	45.00

Metal stakes		\$	2.00
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